

**Department of Motor Vehicles  
Delano Field Office Replacement Project**

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**FINAL INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION**

**Notice of Determination**

**Appendix D**

To:

☒ **Office of Planning and Research**

U.S. Mail:                      Street Address  
P.O. Box 3044                      1400 Tenth St., Rm 113  
Sacramento, CA 95812                      Sacramento, CA 95814

☐ **County Clerk**

County of: \_\_\_\_\_

Address: \_\_\_\_\_

From:

Public Agency: \_\_\_\_\_

Address:                      California Department of Motor Vehicles  
2415 First Avenue, MS A156  
Sacramento, CA 95818

Contact:                      Pat Kelly

Phone:                      (916) 376-1609

Lead Agency:                      California Department of Motor Vehicles

(if different from above)

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

**SUBJECT: Filing of Notice of Determination in compliance with Section 21108 or 21152 of the Public Resources Code.**

State Clearinghouse Number (if submitted to State Clearinghouse):    2019039025

Project Title:    Department of Motor Vehicles Delano Field Office Replacement Project

Project Applicant:    California Department of Motor Vehicles

Project Location (include county):    Delano, Kern County, California

**Project Description:**

The proposed project includes construction and operation of a new approximately 11,000-gross-square-foot DMV field office on an approximately 3-acre site located east of Dover parkway between Diaz Avenue and Woollomes Avenue in the southern portion of the City of Delano. The single-story building will be a maximum of 35 feet high above finish floor elevation as measured above the top of the roof at its highest point. The exterior of the building would primarily be made of concrete masonry and glass windows. The new field office would accommodate the existing daily staff (12) and serve up to 350 customers on opening day. The DMV estimates that by 2030, the facility will serve up to 400 customers daily. The project would include parking lots surrounding the proposed building, with 65 parking spaces designated for customers, including three Americans with Disabilities Act (ADA)-compliant accessible parking spaces. Customer parking lots would be located to the west and south of the proposed building. Solar panels would be located on the covered parking canopy on the southern side of the site. They would be on fixed racks, angled to the south to improve solar output, and would have an anti-reflective coating. A parking lot for staff would be located to the east and north of the building, which would contain 17 parking spaces, including one ADA-compliant accessible parking space. The project site would also be equipped with two electric vehicle charging stations. The project site would be accessible



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from two driveways along Dover Parkway: one in the northern portion and one in the southern portion of the site. The eastern portion of the project site would accommodate a vehicle staging area with a carport and test lanes. A 7-foot-high ornamental wrought-iron fence with a painted finish would be installed along the site perimeter with motorized rolling gates at the site driveways on the west front of the property.

Infrastructure improvements at the project site include installation of utilities, walkways, curb and gutter, signage, site lighting, landscaping, trash enclosures, and site drainage/stormwater collection system.

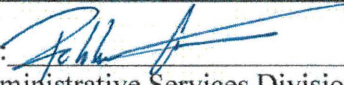
The new field office building would be designed to achieve Leadership in Energy and Environmental Design (LEED) Silver certification and would target zero net energy (ZNE) consumption. ZNE indicates that the total amount of the energy used by the building on an annual basis would be less than the amount of renewable energy generated on site.

This is to advise that the Department of Motor Vehicles has approved the above  
(☒ Lead Agency or ☐ Responsible Agency)  
Described project on May 2, 2019 and has made the following determination regarding the above described project  
(date)

1. The project [☐ will ☒ will not] have a significant effect on the environment.
2. ☐ An Environmental Impact Report was prepared for this project pursuant to the provisions of CEQA.
3. ☒ A Negative Declaration was prepared for this project pursuant to the provisions of CEQA.
4. Mitigation Measures [☒ were ☐ were not] made a condition of the approval of the project.
5. A mitigation monitoring and reporting plan [☒ was ☐ was not] adopted for this project.
6. A statement of Overriding Considerations [☐ was ☒ was not] adopted for this project.
7. Findings [☐ were ☒ were not] made pursuant to the provisions of CEQA.

This is to certify that the final EIR with comments and responses and record of approval, or the Negative Declaration, is available to the General Public at:

Ms. Patricia Kelly, on behalf of the Department of Motor Vehicles at the Department of General Services, 707 3rd Street,  
Suite 401, West Sacramento, California 95605, and on the internet at <http://bit.ly/DGSCEQA> (please click on Kern County)

Signature (Public Agency): 

Title: Deputy Director, Administrative Services Division, Department of Motor Vehicles

Date: 5/2/19

Date Received for Filing at OPR: Governor's Office of Planning & Research

**MAY 06 2019**

**STATE CLEARINGHOUSE**  
Revised 2011



State of California - Department of Fish and Wildlife

**2019 ENVIRONMENTAL FILING FEE CASH RECEIPT**

DFW 753.5a (REV. 12/01/18) Previously DFG 753.5a

Print

StartOver

Finalize&amp;Email

RECEIPT NUMBER:

59 — 5/6/19 — 056

STATE CLEARINGHOUSE NUMBER (If applicable)

2019039025

**SEE INSTRUCTIONS ON REVERSE. TYPE OR PRINT CLEARLY.**

LEAD AGENCY

California Department of Motor Vehicles

LEAD AGENCY EMAIL

DATE

5/6/19

COUNTY/STATE AGENCY OF FILING

OPR/SCH

DOCUMENT NUMBER

PROJECT TITLE

**Department of Motor Vehicles Delano Field Office Replacement Project**

PROJECT APPLICANT NAME

Pat Kelly

PROJECT APPLICANT EMAIL

PHONE NUMBER

(916) 376-1609

PROJECT APPLICANT ADDRESS

2415 First Avenue, MS A156

CITY

Sacramento

STATE

CA

ZIP CODE

95818

**PROJECT APPLICANT** (Check appropriate box)☐ Local Public Agency ☐ School District ☐ Other Special District ☒ State Agency ☐ Private Entity**CHECK APPLICABLE FEES:**

<input type="checkbox"/> Environmental Impact Report (EIR)	\$3,271.00	\$	0.00
<input checked="" type="checkbox"/> Mitigated/Negative Declaration (MND)(ND)	\$2,354.75	\$	2,354.75
<input type="checkbox"/> Certified Regulatory Program (CRP) document - payment due directly to CDFW	\$1,112.00	\$	0.00
<input type="checkbox"/> Exempt from fee			
<input type="checkbox"/> Notice of Exemption (attach)			
<input type="checkbox"/> CDFW No Effect Determination (attach)			
<input type="checkbox"/> Fee previously paid (attach previously issued cash receipt copy)			

<input type="checkbox"/> Water Right Application or Petition Fee (State Water Resources Control Board only)	\$850.00	\$	0.00
<input type="checkbox"/> County documentary handling fee		\$	
<input type="checkbox"/> Other		\$	

**PAYMENT METHOD:**☐ Cash ☐ Credit ☒ Check ☐ Other**TOTAL RECEIVED** \$ 2,354.75

SIGNATURE

X

Charissa Martinez

Digitally signed by Charissa  
Martinez  
Date: 2019.05.06 09:09:57 -07'00'

AGENCY OF FILING PRINTED NAME AND TITLE

Charissa Martinez, CEQA Tech



**2019 ENVIRONMENTAL FILING FEE CASH RECEIPT**

DFW 753.5a (REV. 12/01/18) Previously DFG 753.5a

**NOTICE**

Each project applicant shall remit to the county clerk the environmental filing fee before or at the time of filing a Notice of Determination (Pub. Resources Code, § 21152; Fish & G. Code, § 711.4, subdivision (d); Cal. Code Regs., tit. 14, § 753.5). Without the appropriate fee, statutory or categorical exemption, or a valid No Effect Determination issued by the California Department of Fish and Wildlife (CDFW), the Notice of Determination is not operative, vested, or final, and shall not be accepted by the county clerk.

**COUNTY DOCUMENTARY HANDLING FEE**

The county clerk may charge a documentary handling fee of fifty dollars (\$50) per filing in addition to the environmental filing fee (Fish & G. Code, § 711.4, subd. (e); Cal. Code Regs., tit. 14, § 753.5, subd. (g)(1)). A county board of supervisors shall have the authority to increase or decrease the fee or charge, that is otherwise authorized to be levied by another provision of law, in the amount reasonably necessary to recover the cost of providing any product or service or the cost of enforcing any regulation for which the fee or charge is levied (Gov. Code, § 54985, subd. (a)).

**COLLECTION PROCEDURES FOR COUNTY GOVERNMENTS**

**Filing Notice of Determination (NOD):**

- ☐ Collect environmental filing fee or copy of previously issued cash receipt. *(Do not collect fee if project applicant presents a No Effect Determination signed by CDFW. An additional fee is required for each separate environmental document. An addendum is not considered a separate environmental document. Checks should be made payable to the county.)*
- ☐ Issue cash receipt to project applicant.
- ☐ Attach copy of cash receipt and, if applicable, previously issued cash receipt, to NOD.
- ☐ Mail filing fees for CRP document to CDFW prior to filing the NOD or equivalent final approval (Cal. Code Regs. Tit. 14, § 753.5 (b)(5)). The CRP should request receipt from CDFW to show proof of payment for filing the NOD or equivalent approval. Please mail payment to address below made attention to the Cash Receipts Unit of the Accounting Services Branch.

If the project applicant presents a **No Effect Determination** signed by CDFW, also:

- ☐ Attach No Effect Determination to NOD *(no environmental filing fee is due)*.

**Filing Notice of Exemption (NOE) (Statutorily or categorically exempt project (Cal. Code Regs., tit. 14, §§ 15260-15285, 15300-15333))**

- ☐ Issue cash receipt to project applicant.
- ☐ Attach copy of cash receipt to NOE *(no environmental filing fee is due)*.

**Within 30 days after the end of each month in which the environmental filing fees are collected**, each county shall summarize and record the amount collected on the monthly State of California Form No. CA25 (TC31) and remit the amount collected to the State Treasurer. Identify the remittance on Form No. CA25 as "Environmental Document Filing Fees" per Fish and Game Code section 711.4.

**The county clerk shall mail the following documents to CDFW on a monthly basis:**

- ✓ A photocopy of the monthly State of California Form No. CA25 (TC31)
- ✓ CDFW/ASB copies of all cash receipts (including all voided receipts)
- ✓ A copy of all CDFW No Effect Determinations filed in lieu of fee payment
- ✓ A copy of all NODs filed with the county during the preceding month
- ✓ A list of the name, address and telephone number of all project applicants for which an NOD has been filed. If this information is contained on the cash receipt filed with CDFW under California Code of Regulations, title 14, section 753.5, subdivision (e)(6), no additional information is required.

**DOCUMENT RETENTION**

The county shall retain two copies of the cash receipt (for lead agency and county clerk) and a copy of all documents described above for at least 12 months.

**RECEIPT NUMBER**

- # The first two digits automatically populate by making the appropriate selection in the County/State Agency of Filing drop down menu.
- # The next eight digits automatically populate when a date is entered.
- # The last three digits correspond with the sequential order of issuance for each calendar year. For example, the first receipt number issued on January 1 should end in 001. If a county issued 252 receipts for the year ending on December 31, the last receipt number should end in 252. CDFW recommends that counties and state agencies 1) save a local copy of this form, and 2) track receipt numbers on a spreadsheet tabbed by month to ensure accuracy.

**DO NOT COMBINE THE ENVIRONMENTAL FEES WITH THE STATE SHARE OF FISH AND WILDLIFE FEES.**

**Mail to:**

California Department of Fish and Wildlife  
Accounting Services Branch  
P.O. Box 944209  
Sacramento, California 94244-2090